



State of New Hampshire
WATER WELL BOARD



David R. Hunt, *Water Well Contractor, Chairman*
Peter W. Caswell, C.W.D. - P.I., *Water Well Contractor*
Kelly M. Dobrowolski, *Pump Installer*
Richard P. Schofield, P.G., *Staff*

Steven Garside, *Technical Driller*
Rene Pelletier, P.G., *Dept. of Environmental Services*
Frederick H. Chormann, Jr., P.G., *State Geologist*
Steve Guercia, *Certified Operator, Public Member*

Final

NH WATER WELL BOARD MINUTES

April 21, 2017

A meeting of the New Hampshire Water Well Board ("Board") was held on April 21, 2017, in the Department of Environmental Services Building in rooms 112 & 113, 29 Hazen Drive, Concord, NH 03301.

Present were: David Hunt, Chairman
Rene Pelletier, Secretary
Board Members: Peter Caswell, Kelly Dobrowolski, Frederick Chormann, Steve Garside and Steve Guercia
NHDES Staff: Richard Schofield and Andrew Koff

Administrative Hearing – Faxon Well, License No. 1768

Chairman Hunt opened the hearing at 9:35 A.M., and read the opening statements.

Mr. Schofield was sworn in and provided testimony and presented documents to the Board including information on the probationary requirements, well completion reports, email correspondence, and probationary reports. Following questions from the Board, Mr. Schofield's testimony concluded.

Mrs. Lucy Faxon was sworn in and testified on her behalf at 9:56. Following questions from the board, Lucy Faxon's testimony concluded.

The hearing ended at 10:16 A.M.

Deliberations were held from 10:17 A.M. to 11:12 A.M. Following the discussion, up motion by Mr. Chormann and seconded by Mr. Pelletier, the Board voted 3-2 to suspend Faxon Well's license for 14 days effective on the receipt of the written decision of the board. Additionally, well completion reports must be hand delivered each month to NHDES in Concord for the next year. Following the successful completion of this, Faxon Well will be required to serve a two year probationary period with quarterly submission of well completion reports.

Approval of Minutes:

Upon motion by Mr. Pelletier and seconded by Mr. Caswell, the Board unanimously voted to accept the Minutes of the February 22, 2017 meeting with a correction made by Mr. Schofield.

Licensing:

The Board considered an application for a domestic pump installer's license for Mr. Terry Morerod with Lakes Region Pump and Irrigation. Mr. Schofield reported that references were not required with his application since he was previously licensed. Mr. Morerod will have to retake the exam. Upon motion by Mr. Chormann, and seconded by Mr. Pelletier, the Board unanimously voted to approve the application for well pump installer license by Mr. Morerod.

The Board considered an application for a water well contractor's license for Mr. Garth Dubois with Gap Mountain Drilling, LLC. Mr. Schofield reported that Mr. Dubois' application for a rotary drilling license was complete and he meets the requirements to take the rotary exam. Upon motion by Mr. Pelletier, and seconded by Mr. Chormann, the Board unanimously voted to approve the application for water well contractor and well pump installer license by Mr. Dubois.

The Board considered an application for a domestic pump installer's license for Mr. Shaun Miller with Clayton A Miller, Inc. Mr. Schofield reported that Mr. Miller's application was complete and he meets the requirements to take the exam. Upon motion by Mr. Pelletier, and seconded by Mr. Garside, the Board unanimously voted to approve the application for well pump installer license by Mr. Dubois.

Update to Forms

Mr. Koff presented the 2017-2018 license renewal form to the Board. The Board approved the updated form with minor corrections. Mr. Koff presented a revision to the well completion report form so the form is compliant with the new rules. The Board approved the updated form with minor revisions. Mr. Schofield discussed updating the license certificate form to include individual license numbers in addition to business license numbers. After discussion, the Board agreed to create license certificates with individual license numbers for individuals who are not the business license holder.

Well Completion Reports:

Probation Report

The Board reviewed the probation report provided by Mr. Schofield for well completion reports received by the four licensees on probation for the period from January 1, 2017 to March 31, 2017. The licensees submitted the required documents for this reporting period with the exception of Lucy Faxon who did not submit any reports.

Annual Well Completion Report Review

Mr. Koff presented the 2016 annual well completion report. Overall, approximately 2,800 reports were submitted for wells drilled in 2016, which is an increase over recent years. The Board noted several well contractors that did not file reports in 2016, or that filed fewer reports in 2016. The board agreed to send a letter to two licensees inquiring the status of recent well completion reports.

DES Enforcement Report:

Ms. Leah McKenna presented a report for the Board of enforcement actions initiated by DES for violations of RSA 482-B and the rules of the Board, We 100 - 1000. The report included a general overview of the violations, DES actions, and current status of specific cases handled mostly over the last year.

Old Business:

Legislation

Mr. Schofield told the Board that HB 298 had been retained by the House Finance Committee for further study. The Board will track any future activity related to this bill.

New Business:

Updates to the Water Well Board Statute

Mr. Schofield discussed amending RSA 482-B based on feedback from the recent round of rulemaking. Additional language related to the individual licenses (journeyman and master licenses) need to be included in the statute before individual drillers and pump installers can be required to have licenses.

Well Notifications

Mr. Garside discussed the idea of creating a well notification program that drillers would use before drilling a well. Water well contractors would notify the program before constructing a well. The Board discussed how this could allow for better tracking and reporting of wells, but would also be an additional burden on drillers. More consideration is needed before the Board would consider any action on this topic.

New Rules

Mr. Schofield discussed that the implementation of the new rules is going well and some questions have come up since the last meeting. The setback reduction tables need to be expanded to include the well casing requirements when the distance from the well to the property line is less than 25 feet. Additional rulemaking will be needed to accomplish this.

Mr. Schofield discussed a letter from Mr. Bruce Morgridge of Clearwater Artesian Well Co. to the Subsurface Systems Bureau related to well locations on septic system plans. Mr. Morgridge asked that distances from the well to two separate benchmarks be included on septic system plans. The Board discussed this topic and critical well locations as related to septic system design plans.

Upon motion by Mr. Garside, and seconded by Mr. Caswell, the Board voted to adjourn at 2:55 P.M.

Rene Pelletier
Water Well Board Secretary